# **COURT HOTEL Asahikawa – Hotel Rules and Regulations**

These regulations are established to ensure a safe and pleasant stay for all our guests at COURT HOTEL Asahikawa. We appreciate your understanding and cooperation.

#### 1. Check-in and Check-out Time

Check-in: From 3:00 PM Check-out: By 10:00 AM

For inquiries regarding luggage storage before check-in or after check-out, please

contact the front desk.

# 2. Safety Check After Check-out Time)

If we are unable to contact a guest after the check-out time (10:00 AM), and it cannot be confirmed whether they have left or are out, hotel staff may enter the room to confirm the guest's health and safety.

This action is taken as a risk management measure based on the Ryokan Business Act and Kyoto City's operational practices. We appreciate your understanding in advance.

### 3. Smoking

Smoking including the use of electronic and heated tobacco products, is prohibited throughout the premises, including guest rooms, except in designated smoking areas. In the event that smoking or traces such as cigarette butts are found in a non-smoking room, the actual cost of deodorization, cleaning of bedding, curtains, wallpaper, and any other expenses required to restore the room to its original condition will be charged.

## 4. Use of Fire

The use of candles, mosquito coils, fireworks, or any other items involving fire, as well as any acts that may cause a fire, are strictly prohibited throughout the premises.

# 5. Non-Guest Access to Guest Rooms

Entry of non-registered guests into guest rooms is not permitted. Please use public areas such as the lobby for any meetings.

## 6. Handling of Facilities and Equipment

In case of damage to or loss of hotel property, compensation may be requested based on actual costs.

### 7. Prohibition of Cooking in Guest Rooms

Cooking in guest rooms using appliances such as hot plates is not allowed due to fire safety and hygiene concerns.

# 8. Use of the Parking Lot

When using the hotel's parking lot, please follow the instructions of our staff and park in the designated space.

You may be asked to leave your car key at the front desk.

The hotel is not responsible for any accidents, theft, or loss or damage to items inside the vehicle while parked.

Please refrain from leaving the engine running or parking outside of the designated areas.

#### 9. Consideration for Noise Levels

During nighttime and early morning hours (10:00 PM – 7:00 AM), please keep noise to a minimum, including the volume of TV, music, and conversations, to avoid disturbing other guests.

#### 10. Valuables Management

Please use the in-room safe to store your valuables. The hotel is not responsible for loss or theft of personal belongings.

## 11 Prohibited Behavior and Harassment

Any aggressive or inappropriate behavior toward other guests or staff may result in cancellation of your stay. We do not tolerate any form of customer harassment.

### **12 Emergency Situations**

In case of fire, earthquake, or other emergencies, please refer to the evacuation route posted inside the room door and follow the staff's instructions promptly.

## 13 Compliance with Laws and Regulations

This hotel is operated in accordance with the Ryokan Business Act and Kyoto City regulations. We kindly ask all guests to comply with these rules and related laws during their stay.

These rules may be revised or updated as necessary.

Last updated: September 1, 2025